

Rent Review Ordinance



ECHO Housing – Program Administrator

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Mail: 22551 Second Street #200, Hayward, CA 94541

www.unioncity.org/rent-requirements

Rent Review Request Form

Request forms must be submitted to ECHO Housing within 15 calendar days of your receipt of your Notice of Rent Increase

1. Tenant Name (s): _____
2. Tenant Address: _____ City: _____ Zip: _____
3. Tenant Phone: _____ Tenant Email: _____
4. Unit Type: Apartment Duplex/Triplex/Fourplex Single-Family/Condo Other: _____
5. Unit/Household Size: # bedrooms _____ # bathrooms _____ # of occupants: Adults _____ Children _____ Pets _____
6. Move in Date: _____ How long have you lived at the above address: _____
7. Landlord Name: _____ Owner Property Manager
8. Landlord Phone: _____ Landlord Email: _____
9. Landlord Address: _____ City: _____ Zip: _____
10. Current Rent: _____ Amount of Rent Increase: _____ Rent Increase %: _____ Proposed New Rent: _____
11. Effective date of proposed new rent: _____
12. Date Notice of Rent Increase received: _____ (Attach copy of Landlord's Notice of Increase as you received it)

13. How did you receive your Notice of Rent Increase?* Hand Delivered Posted on Door By Mail

*California Civil Code Sections 827(b) (1) (B), (2), (3); Code of Civil Procedure Section 1013 require rent increase notices be personally delivered AND mailed.

14. Have you received 2 or more rent increases within the last 12 months. Yes: No:

If yes, please complete the information below

<u>Rent Increase #1</u>	<u>Rent Increase #2</u>	<u>Rent Increase #3 (if applicable)</u>
Base Rent _____	Base Rent _____	Base Rent _____
Rent Increase Amount _____	Rent Increase Amount _____	Rent Increase Amount _____
New Rent Amount _____	New Rent Amount _____	New Rent Amount _____
Date of Increase _____	Date of Increase _____	Date of Increase _____

15. Check utilities included in rent: Gas Electricity Water Hot Water Garbage Other _____

16. Do you receive a housing subsidy to help you pay your rent (e.g. Section 8 (Housing Choice Voucher), VASH, etc.)? Yes No If yes, please indicate which: _____

17. Was the City's "Notice of Availability of Rent Review" provided with your Notice of Rent Increase? Yes No

18. Are there other items regarding your rental unit/building that you would like to discuss?

Please write on the back of this sheet or attach additional pages if necessary.

19. Desired outcome of the Rent Review Process.

Tenant's Signature _____ Date: _____

For internal use only	Received by: _____ Date: _____
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