



34009 ALVARADO-NILES ROAD
UNION CITY, CA 94587
(510) 471-3232

MAINTENANCE I, PARKS AND GROUNDS

DEFINITION

Under supervision of the Grounds Supervisor and under direction of the Maintenance II, Parks and Grounds lead person, incumbents in this classification work individually or as a member of a buildings and grounds crew in the upkeep of City parks, medians, and satellite facilities including buildings, equipment, and flora; perform related work as required.

EXAMPLE OF DUTIES

- Inspect, clean, repair, and maintain City parks and trail system to ensure facilities are safe and usable; inspect, clean, and stock park restrooms; remove refuse from City garbage cans.
- Plant, cultivate, and provide upkeep for City landscapes and parks; mow lawns, replant vegetation, and prune trees, shrubs, and ground covers.
- Prepare and apply pesticides, growth regulators, and fertilizers; identify and appropriately label the containers when using these materials; document materials used.
- Paint, sandblast, or otherwise remove graffiti from public properties; paint interiors/exteriors.
- Attend technical and safety on-the-job training sessions; carry out what is learned in the classroom/tailgate training on the job; fill out accident reports if involved in an accident.
- Operate and maintain a variety of hand and power tools used in landscaping, carpentry, electrical, plumbing, concrete work, and welding activities.
- Operate and maintain various pieces of medium to heavy equipment including trucks, tractors, chippers, backhoes, skidloaders, mowers, sandblasters, and trailers.
- Inspect irrigation systems; repair and renovate the systems by rebuilding and/or installing timers, clocks, wires, pipes, joints, valves, and heads.
- Control weeds throughout the City

QUALIFICATIONS

Knowledge Of:

Common hand tools, materials, and equipment used in the maintenance of City parks and grounds; business and shop math; safety standards and procedures; verbal and written communication methods; terminology, practices, and procedures used in facilities and grounds maintenance; basic carpentry, construction, electrical, plumbing, concrete work, and welding methods; disease and pest control of City vegetation.

MAINTENANCE I, PARKS AND GROUNDS

Ability To:

- Read technical manuals and departmental policies and procedure.
- Provide the upkeep for City facilities, equipment, and flora; work independently or as a crew member.
- Comprehend and follow written and verbal instructions; interpret and use rough working diagrams; read maps and blueprints.
- Maintain positive contact with employees and the public.
- Operate a variety of hand and power tools; operate medium to heavy equipment; work with pesticides, paints, thinners, and other substances.
- Obtain and maintain appropriate California licensure for equipment operation as necessary; physically perform the duties of the job.

License

Must possess a valid California Driver's license and have a satisfactory driving record.

A typical way to gain the above knowledge and abilities is:

One year of general landscaping, grounds, and/or parks maintenance work with supplemental coursework in horticulture.