

# EMPLOYEE TRAINING RECORD

(Authority cited: CA 22 CCR, Sections 66262.34(a)(3), 66262.34(d)(2))

## Hazardous Waste

DATE OF TRAINING	NAME OF TRAINER
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NAME	JOB TITLE	JOB DESCRIPTION

### **REQUIRED:**

#### **1. Facility personnel are trained in the following:**

- |   |   |
|---|---|
| <input type="checkbox"/> How to activate internal alarms      | <input type="checkbox"/> Facility evacuation procedures |
| <input type="checkbox"/> Post-emergency re-entry procedures   | <input type="checkbox"/> Emergency assembly locations   |
| <input type="checkbox"/> How to notify emergency coordinators |   |

#### **2. Chemical handlers are trained in the following:**

- |   |  |
|---|--|
| <input type="checkbox"/> Safe storage and handling  | <input type="checkbox"/> Proper use of Personal Protective Equipment |
| <input type="checkbox"/> Specific hazards of each chemical to which worker may be exposed |  |
| <input type="checkbox"/> Routes of exposure, such as inhalation, absorption, ingestion    |  |

#### **3. Hazardous waste handlers and managers are additionally trained in:**

- All aspects of hazardous waste management specific to specific job duties

#### **4. If your facility has an in-house Emergency Response Team:**

5.  Emergency Response Team members are provided annual refresher training

### **OPTIONAL. Check all boxes that apply:**

- |   |   |
|---|---|
| <input type="checkbox"/> Shutdown of operations           | <input type="checkbox"/> Emergency incident reporting |
| <input type="checkbox"/> Personnel rescue procedures      | <input type="checkbox"/> Location emergency equipment |
| <input type="checkbox"/> Liaison with responding agencies | <input type="checkbox"/> Spill cleanup procedures     |

# EMPLOYEE TRAINING RECORD

(Authority cited: CA HSC, Section 25504(c); CA 22 CCR, Section 66262.34(a)(4))

## Hazardous Materials

DATE OF TRAINING	NAME OF TRAINER
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NAME	JOB TITLE	NAME	JOB TITLE

Employers are required to provide training for employees who may be exposed to a hazardous substance in the workplace. New personnel must be trained within 6 months of assignment.

### **REQUIRED:**

#### **1. Facility personnel are trained in the following:**

- |   |   |
|---|---|
| <input type="checkbox"/> How to activate internal alarms      | <input type="checkbox"/> Facility evacuation procedures |
| <input type="checkbox"/> Post-emergency re-entry procedures   | <input type="checkbox"/> Emergency assembly locations   |
| <input type="checkbox"/> How to notify emergency coordinators |   |

#### **2. Chemical handlers are trained in the following:**

- |   |  |
|---|--|
| <input type="checkbox"/> Safe storage and handling  | <input type="checkbox"/> Proper use of Personal Protective Equipment |
| <input type="checkbox"/> Specific hazards of each chemical to which worker may be exposed |  |
| <input type="checkbox"/> Routes of exposure, such as inhalation, absorption, ingestion    |  |

#### **3. Hazardous waste handlers and managers are additionally trained in:**

- All aspects of hazardous waste management specific to specific job duties

#### **5. If your facility has an in-house Emergency Response Team:**

5.  Emergency Response Team members are provided annual refresher training

### **OPTIONAL. Check all boxes that apply:**

- |   |   |
|---|---|
| <input type="checkbox"/> Shutdown of operations           | <input type="checkbox"/> Emergency incident reporting |
| <input type="checkbox"/> Personnel rescue procedures      | <input type="checkbox"/> Location emergency equipment |
| <input type="checkbox"/> Liaison with responding agencies | <input type="checkbox"/> Spill cleanup procedures     |