



**2019 – 2020 ANNUAL ACTION PLAN
CITIZEN PARTICIPATION PLAN
SUBSTANTIAL AMENDMENT
ALLOCATION OF FUNDS RELATED TO THE CARES ACT**

Introduction

On March 27, 2020, the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) was signed into Public Law 116-136 to respond to the growing effects of COVID-19. The CARES Act made available \$5 billion in Community Development Block Grant Coronavirus (CDBG-CV) funds. Of this amount, HUD is allocating \$2 billion based on the fiscal year 2019-2020 CDBG formula and made the first round of fund allocations; the City of Union City's allocation is \$322,577. The City has been allocated an additional round of CDBG-CV funds; the City of Union City's second allocation of funding for the additional round is \$456,841. HUD will allocate the remaining \$3 billion based on needs in the following tranches: \$1 billion to states and insular areas, and \$2 billion to states and local governments at the discretion of the HUD Secretary.

The CARES Act adds flexibility for the CDBG-CV funding and, in some cases, for the annual fiscal year 2019-2020 CDBG funding; additionally, the Secretary is authorized to grant waivers and alternative requirements of statutes and regulations in connection with the use of CDBG-CV funds and fiscal year 2019 and 2020 CDBG funds (except for requirements related to fair housing, nondiscrimination, labor standards, and environment). Waivers and alternative requirements can be granted when necessary to expedite and facilitate the use of funds to prevent, prepare for, and respond to COVID-19. Moreover, the public comment period is reduced to not less than 5 days, virtual public hearings may be used when necessary for public health reasons, the public service cap is suspended during the emergency, and state and local government may reimburse costs of eligible activities incurred for pandemic response regardless of the date.

The CDBG-CV special allocation is governed through HUD; therefore, the City of Union City as an entitlement city, must comply with HUD prescribed statutes and regulations to add this special funding to the current Annual Action Plan. Per HUD 24 CFR 24 Part 91.505 -the jurisdiction, in this case the City of Union City, shall amend the approved Consolidated Plan and Annual Action Plans when:

- A substantial change (e.g., 50% or more) in its allocation priorities or a substantial change in the method of distribution of funds takes place; or
- Carries out an activity, using funds from any program covered by the consolidated plan (including program income), not previously described in the action plan; or
- Substantially change the purpose, scope, location, or beneficiaries of an activity.

Additionally, the substantial change criteria utilized by the City of Union City as established by the City's Citizen Participation Plan is determined by a change in an activity which had been originally initiated through the HUD Program and in which the change would exceed:

- Changes in the use of CDBG funds from one eligible project to another (for example, from housing rehabilitation to public services).

Proposed Amendment to the Citizen Participation Plan

The City is amending its Citizen Participation to establish expedited procedures to draft, propose, or amend consolidated plans. Expedited procedures must include notice and reasonable opportunity to comment of no less than 5 days. The 5-day period can run concurrently for comments on the action plan amendment and amended citizen participation plans.

The City is also amending its current Citizen Participation Plan to allow for Virtual Meetings and public comment for the proposed use of all Department of Housing and Urban Development funds. In-person public hearings are not required. The City of Union City may meet public hearing requirements with virtual public hearings if: 1) national/local health authorities recommend social distancing and limiting public gatherings for public health reasons; and 2) virtual hearings provide reasonable notification and access for citizens in accordance with the City’s certifications, timely responses from City officials to all citizen questions and issues, and public access to all questions and responses.

Proposed Amendment to the 2019 – 2020 Annual Action Plan

As part of the CARES Act, additional funding is also anticipated in the current fiscal year to aid those affected by COVID-19. Funds from the CARES Act would be dedicated to a public service program to assist residents of Union City. The CDBG-CV Proposed Programs/Activities and Allocations are listed in the tables below:

UNION CITY PROPOSED FY 2019-2020 SUBSTANTIAL AMENDMENT CDBG-CV BUDGET	
	Proposed Funding
Administration	
CDBG-CV Administration	\$91,368
Subtotal	\$91,368
Public Services	
Residential Rental Assistance Program	\$150,000
CAREEvan Program/Homeless Service Assistance programs	\$65,473
Subtotal	\$215,473
Economic Development	
Small Business Assistance Program	\$150,000

Subtotal	\$150,000
TOTAL	\$456,841

A description of the new activities being added to the fiscal year are as follows:

- **Public Services**
 - CAREavan Program/Homeless Service Assistance Programs:
The CAREavan program provides families and/or individuals who have been displaced and are temporarily homeless/living in their vehicles with a safe place to park overnight. Other CARES-CV funding will be funding committed to other homeless service programs who partner with the City and have been impacted by COVID-19.
 - Residential Rental Assistance Program:
This program will support residents who have been struggling financially due to the COVID-19 pandemic and have been unable to pay their rent.
- **Economic Development**
 - Small Business Assistance Program:
This program will support small businesses through forgivable loans or grants in an amount of up to \$10,000 that can be used to cover rent and mortgage costs for up to 3 months in arrears.

The above activities and funding amounts will be revised in the Annual Action Plan.

HUD requires that entitlement communities provide the public with a 5-day comment period to provide residents and other interested parties an opportunity to provide input on the proposed Amendment. This public comment period will run from February 9, 2021 to February 16, 2021.

Public Comments

The City will incorporate any comments received during the public comment period.

