
Emergency Management Plan Procedure

205.1 PURPOSE AND SCOPE

The City has prepared an Emergency Management Plan for use by all employees in the event of a major disaster or other emergency event. The plan provides for a strategic response by all employees and assigns specific responsibilities in the event that the plan is activated (Government Code § 8610).

See Emergency Management Plan Policy for further information.

205.2 ACTIVATING THE EMERGENCY PLAN

The Emergency Management Plan is maintained and edited by the Fire Chief on an annual basis. The Emergency Management Plan can be activated on the order of the Emergency Operations Center (E.O.C) Director. In addition, the Emergency Management Plan can be activated by order of the Chief of Police, a Division Commander, or the highest ranking official on duty in response to a major emergency or critical incident. A major emergency is defined as an incident that exceeds the capabilities or resources of the Department at hand or available at the time.

Other departments, such as Fire or Public Works may activate the Emergency Management Plan. Upon activation all members of the police department called upon are required to support the response to an emergency.

See Emergency Management Plan Policy for further information.

205.3 PRE-PLANNED CRITICAL EVENTS

The Division Commanders and/or their authorized designees are responsible to assure that the planning and execution of pre-planned critical events follow the procedures established. These events include, but are not limited to:

- (a) Special Events;
- (b) Dignitary Protection;
- (c) High-Risk or Critical Warrant Services; and
- (d) Other Planned Complex Operations.

See Emergency Management Plan Policy for further information.

205.4 QUARTERLY INSPECTIONS

P & T will complete a documented quarterly inspection for operational readiness of equipment designated for use in support of the cities Disaster and Critical Events Plan. P&T is responsible for maintaining the records of completed quarterly inspections.

Union City Police Department

UCPD Procedures Manual

Emergency Management Plan Procedure

Operational readiness equipment is maintained under the stage at the Union City Ruggieri Senior Center, 33997 Alvarado-Niles Road, in Union City.

See Emergency Management Plan Policy for further information.

205.5 ANNUAL TRAINING

The Union City Police Department shall conduct annual training on the agencies Emergency Management Plan. The annual training will be documented and maintained as part of employee training files. Practical scenarios, review of policy and procedure, and/or Daily Training Bulletins (DTBs) may be used to provide training on the Emergency Management Plan.

See Emergency Management Plan Policy for further information.